

**CONSORTIUM INCENTIVE FUNDING
CONTRACT AMENDMENT
to the
WISCONSIN WORKS (W-2) and RELATED PROGRAMS CONTRACT
for the period January 1, 2004 through December 31, 2005
by and between
the Wisconsin Department of Workforce Development
and
«Field1»**

1. Funds Provided/Period Covered

Funds are available to the W-2 Agency for the Contract Period, in accordance with Contract sections 1 and 26.10. The specific funding amount is enumerated at the end of this Amendment.

The Department may decrease this funding amount, if the Parties agree that the entire amount is not needed by the W-2 Agency.

2. Purpose and Service Conditions on the Use of the Funds

These funds are provided for the items described in the W-2 Agency's Consortium Incentive Funds Request, as approved by the Department.

Division of Workforce Solutions Administrator's Memo 03-29, Consortium Incentive Funds, provides details on the purpose and use of these funds.

These funds must be used for one-time only costs and may not be used for ongoing expenses.

3. Fiscal Conditions on the Earning of the Funds

The Department shall reimburse Consortium Incentive funding expenditures when all of the following have been completed:

The W-2 Agency's consortium funding request is approved by the Department;
The consortium funding contract document is signed and returned to the Department;
The W-2 Agency has complied with the Department's Policies on purchasing Information Technology (IT) equipment and items costing \$5000 or more;
The W-2 Agency's depreciation schedule(s), if required, is approved by the Department; and
The W-2 Agency's Early/Advance Spending Authority and/or Early Payment, if appropriate, is approved by the Department.

4. Expenditure Report

Consortium Incentive funding must be reported on line code 2258, Consortium Incentive Funding.

5. Payment Procedures

These funds shall be paid in accordance with the Department's Policies and Procedures. There will not be advance payments. Requests, if any, for Early/Advance Spending Authority must comply with Division of Workforce Solutions Administrator's Memo #03-26.

6. Statement of Intent

It is the intent of the Parties that the administration of this Amendment shall be subject to all of the other provisions of the Contract, including but not limited to the provisions relating to monitoring and corrective action.

7. Specific Funding Amounts

Agency: «Field2»	Agency #«Field3»
Contract Period: 01/01/04-12/31/05	

Line code Name	Line Code Number			Contract Amount
Consortium Incentive Funding	2258			\$«Field4»

This Amendment becomes null and void if the time between the earlier dated signature and the later dated signature exceeds sixty (60) days, unless extended by the Department. Please sign both originals and return one original to the Department's Contract Manager.

IN WITNESS THEREOF, the Department and the W-2 Agency have executed this Amendment on the dates set forth below.

 Bettie A. Rodgers, Division Administrator
 Division of Workforce Solutions
 Department of Workforce Development

 Date

 W-2 Agency's Authorized Representative, Title

 Date